

# FIRE EVACUATION PLAN

LETIŠTĚ PRAHA (Prague Airport, hereinafter “PA“)

The Fire Evacuation Plan regulates the procedure for evacuating persons, animals and materials from buildings affected or threatened by fire. Employees or other persons and passengers who are present in PA buildings or premises are obliged to be acquainted with the Fire Evacuation Plan, to know their responsibilities in the event of an evacuation announcement and to be acquainted with the location of fire escape routes in the event of a fire or other emergency.

## 1. DETERMINATION OF AN EVACUATION MANAGER AND THE EVACUATION CONTROL LOCATION

Every PA manager is obliged to organize an evacuation in the event of a fire or other extraordinary event until the arrival of the commander of the Fire Brigade (“FB”) of PA. The place from which the evacuation will be controlled will be specified according to the particular threatening situation.

## 2. DESIGNATION OF PERSONS AND MEANS TO AID EVACUATION

The management of PA, the current employees of the organizational unit of the Airport security service, the Security Control of PA and members of the Police of the Czech Republic all help to ensure a smooth evacuation from endangered areas and related measures. All persons who are organizationally involved in an evacuation are subordinate to the commander of PA FB (the intervention commander). In order to ensure the continuous and smooth evacuation of persons, the intervention commander may use the evacuation (operational) radio of PA.

## 3. DETERMINATION OF EVACUATION ROUTES AND METHODS, ASSEMBLY POINTS AND RESPONSIBLE EMPLOYEES COUNTS OF THE NUMBER OF EVACUATED PERSONS

Escape routes (corridors, staircases, ramps) are designated for the evacuation of persons from the PA building or those parts endangered by fire or other extraordinary events to an open space. Protected escape routes also include emergency lighting. The location of the escape routes in the PA building concerned or any of its parts are clearly marked in the attached graphical representation (directions of escape routes).

The assembly points of the evacuees are determined by the PA manager or the intervention commander according to each specific situation.

The method of evacuation will be determined by the PA manager based on his/her own assessment of the situation in the endangered area. After the arrival of PA FB and the start of rescue and liquidation works, the evacuation of persons shall be controlled by the commander of the fire brigade unit or by the commander of the intervention, respectively. Inspection of areas intended for the evacuation of persons from the PA building or any part thereof shall be carried out by the airport security staff services as directed by the commander in charge. Counting the number of evacuees will be performed by the PA's senior staff at the assembly point.

## 4. METHODS OF PROVIDING FIRST AID TO AFFECTED PERSONS

First aid will be provided to affected persons immediately at the evacuee assembly point. Professional medical assistance will be provided by the PA's permanent medical service.

## 5. DETERMINATION OF THE EVACUATED MATERIALS COLLECTION POINT AND DETERMINATION OF THE MANNER OF ITS PROTECTION

The intervention commander will determine the best location for collecting evacuated material according to each specific situation. Guarding of the site will be provided by the PA Airport security staff.

## 6. A GRAPHICAL REPRESENTATION OF THE DIRECTION OF ESCAPE ROUTES

A graphical representation of escape routes, including marking with informative and safety signs, is part of this Fire Evacuation Plan.

The fire evacuation plan was issued on 1 November 2009 and comes into effect on this day.