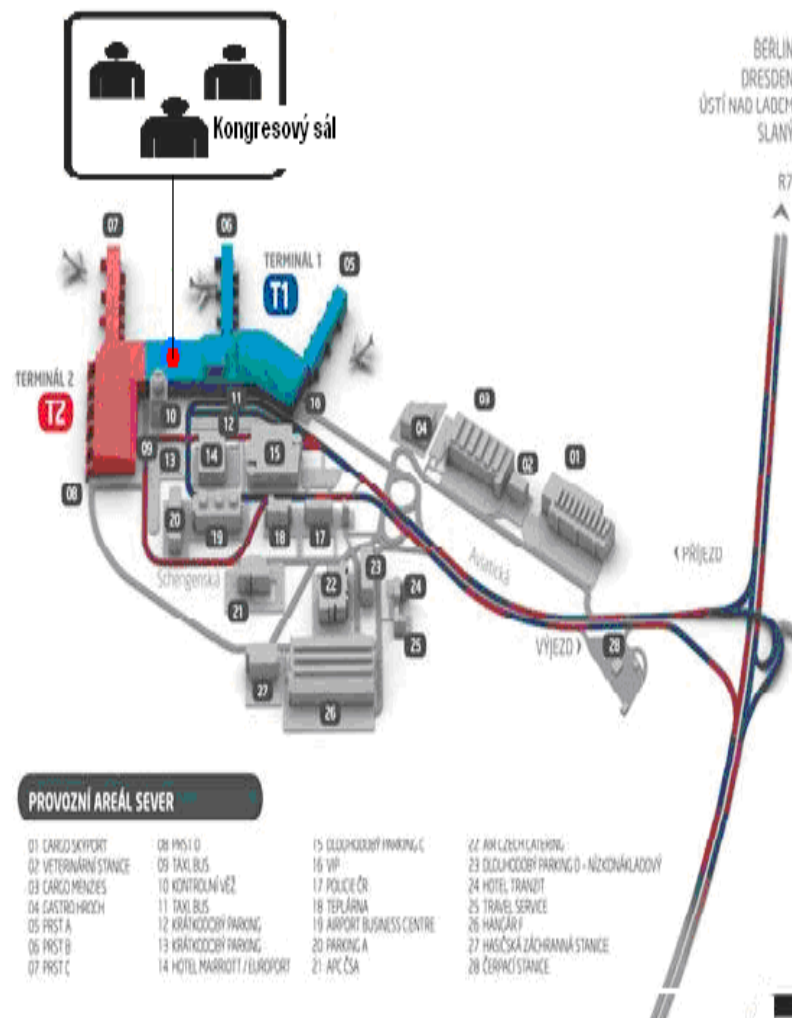


Congress Hall




Prague Airport Congress Hall is a suitable place for organizing conferences, congresses, trainings, seminars, lectures, symposiums, as well as social gatherings.

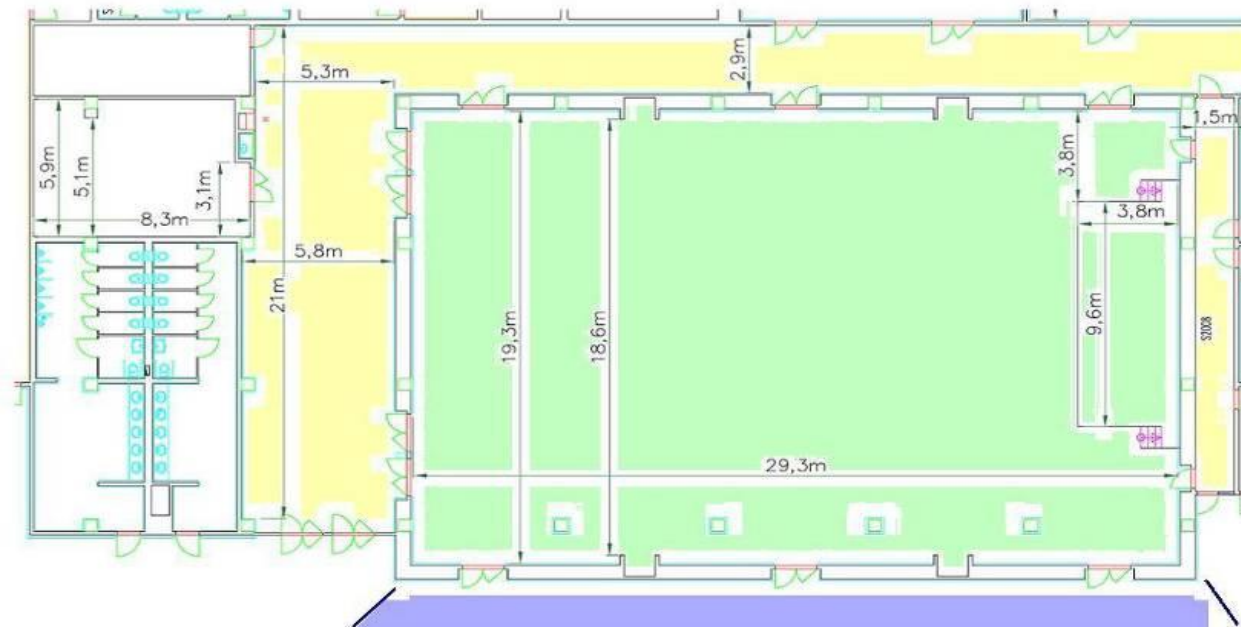
Congress Hall location

- Prague Airport / Ruzyně, Terminal 1
- In the connecting building between Terminals 1 and 2, 2nd floor, above service entrance No. 21
- Access from public areas:
 - Stairway – Connecting building
 - Elevator – Terminal 2
- Accessible hotels:
 - Courtyard by Marriott Hotel opposite T1
 - Holiday Inn about 300 m from T1
 - Hotel Ramada in close proximity to Terminal 3 (Southern premises)



Overview of the premises

Space		Area m ²
Congress Hall		565.50
Front terrace CH		225.00
Hallways around CH		592.68



Hall capacity

- Open space– 350 places
- Theatre arrangement – 230 places
- Class – 100 places
- Shape of a U/E – 100 places
- Reception / with stools provided – 120 places
- Other arrangements are also possible, according to your specifications
- Congress Hall can be divided into 3 smaller spaces (capacity 1/3 of the Hall, 60 persons) by using sliding walls which can, but don't have to be, passable
- Adjacent corridors can be used for the placement of dressing rooms, refreshments etc.
- The terrace in front of Congress Hall can be utilized



Equipment within the scope of rental

- Conference furniture (tables, chairs, food and drink tables, coat racks with hangers, speaking podiums)
- Audiovisual equipment:
 - **3x Data projector IN 5106, output 5500 ANSI lumen, basic resolution 1024x768, connection through VGA cables+audio**
 - (Projector for the projection of data and video signals with XGA native resolution. Min. brightness 4500 ANSI lumen, three-chip LCD 1.4", aspect ratio 4:3, single lamp system, contrast ratio (not dynamic) min. 750:1, input 5xBNC (RGBHV/YPbPr), S-video, RS-232, object lens: standard interchangeable)
 - **1 x main screen MW Rollfix 350x300 cm**
 - **2 x side screens MW Rollfix 300x250 cm**
 - **Sound system installation: Bose Freespace, especially suitable for spoken word, congress purposes. Not suitable for bands or discos.** (Power amplifier Inter M R300 2x450 W /4 Ohm, 19" rack mount)
 - **Set of 3 wired and 3 wireless Sennheiser microphones.** (One pair for each part of the hall)
 - **1x DVD player, from which it is possible to play a film on all three screens.** (DVD is under lock in the back portion of the hall)
 - **The output from all sound is transmitted from an audio mixer into an outlet for interpreting booths.** (Central control system, 19" rack mount, Ethernet, all equipment in the hall can be controlled in compliance with RS-232 protocol, connection of three touch panels)

Congress Hall rental price list

	All day	6 hours	1 hour
Entire Hall	25.000 CZK	13.500 CZK	4.000 CZK
Entire Hall with terrace	35.000 CZK		
2/3 of the Hall	17.000 CZK	9.000 CZK	3.000 CZK
1/3 of the Hall	9.000 CZK	5.000 CZK	2.000 CZK

The prices listed do not include VAT

Prices for 2 days or more are on the basis of a contract

Services provided outside the framework of rental

We'll send you a price offer upon request and in accordance with your requirements at the time

- Wireless internet service for 600 CZK excluding VAT / 1 day.
- Catering services – coffee breaks, hot and cold banquets, beverages – provided in accordance with the requirements of the specific event.
- Parking services in Parking lot C (70 m from Terminal 1) for 500 CZK excluding VAT / 1 day / 1 vehicle.
- Utilization of Prague Airport a.s. security services – provided in accordance with the requirements of the specific event
- Individual excursions (more information at: <http://www.prg.aero/cs/sluzby-cestujicim/exkurze-letiste-praha/individualni-exkurze/>).

Social events in Congress Hall

- Prague Airport does not provide the corresponding furniture or decorations for social events.
- On the basis of a space arrangement proposal, Prague Airport issues approval for the possibility of organizers bringing and setting up their own furniture, decorations and audiovisual equipment (necessary at least 3 working days in advance).
- Congress Hall can be rented before the start of an event for the purposes of preparation/cleaning for an event. The minimum rental length for preparation/cleaning for an event is 6 hours. The price for preparation/cleaning rental is 50% of the rental fee in the price list.



Events Held in Congress Hall at Prague Airport I.

- Conference of the Parliament of the Czech Republic Subcommittee on Aviation and Astronautics
- Multilateral Workshop on Aircraft Security under the patronage of the European Commission
- Mission III of the Schengen evaluation process under the patronage of the Ministry of the Interior of the Czech Republic
- EUROTRAFFIC 2006 Conference under the patronage of the Ministry of Transport of the Czech Republic
- CTIF Committee – Fire safety at airports
- EMMA Demonstration Day & Workshop
- CESNET – TERENA - NGN Workshop, Prague

Events Held in Congress Hall in Prague Airport II.

- Global Airport Expansion
- Conference of the Professional Chamber of Fire Safety
- CZALPA ČSA, The Czech Association of Airline Pilots
- CESNET – “e-IRG meeting”
- After party of Miss Czech Republic 2008, 2009
- Ecological education event
- Prague Airport, a. s Internal Conference
- Conference of CSA, a.s. Management



Binding order information:

Binding order:

Please, send your completed binding order form at least 48 hours in advance to lucie.baldrianova@prg.aero

Form for your order please find at Prague Airport website:

[www.prg.aero/Business section/Nonaviation business/Congress Hall](http://www.prg.aero/Business%20section/Nonaviation%20business/Congress%20Hall)

The rental fee shall be paid on the basis of an invoice.

Prague Airport, a.s. looks forward to your visit and cooperating with you in the future

Lucie Baldriánová
tel.: +420 220 116 381
lucie.baldrianova@prg.aero

Prague Airport, a. s.
K Letišti 6/1019
160 08 Praha 6
www.prg.aero