

Information on Processing of Personal Data

Letiště Praha, a. s., registered office at K letišti 1019/6, Ruzyně, Post Code 161 00, Praha 6, ID no.: 282 44 532, incorporated in the Companies Register kept by the Municipal Court in Prague, Section B, File 14003 (hereinafter the "Controller") informs the customer as the data subject (hereinafter the "Customer") in accordance with Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter as "GDPR"), on the processing of his or her personal data:

Purpose of personal data processing

The personal data are obtained directly from the Customer at the time of the sending of the purchase order. The Controller agrees to process accurate personal data solely for the purpose of:

- **fulfillment of the contract** (contract for provision of services) [in accordance with Article 6 (1)(b) of GDPR] and its subsequent performance, including the handling of Customer's claims from defective performance, if any. The processing of Customer's personal data is also necessary for the fulfillment of the legal obligation that applies to the Controller. The Controller has the duty to fulfill the legal obligations arising from the legal regulations defining the rights and obligations in connection with consumer protection and accountancy. The reason for the provision of personal data by the Customer to the Controller is the identification of the parties necessary for the entry into and performance of the contract (contractual requirement), which would not be possible without the provision of such data. The non-provision of the Customer's personal data may result in the non-provision of the performance or the termination of the provision of the performance by the Controller.
- **compliance with the legal obligation imposed on the Controller** [in accordance with Article 6 (1)(c) of GDPR]. In this case, the Controller has a legal obligation to process the Customer's personal data pursuant to Act No. 235/2004 Coll., on Value Added Tax. The Customer's personal data are contained in the accounting document/invoice, which the Controller is obliged to keep.
- **sending of commercial communications (direct marketing)** [in accordance with point 47 and point 70 and Article 6(1)(f) of GDPR]. In the given case of personal data processing the Controller has a legitimate interest in the promotion of the services it provides. The reason for the provision by the Customer of its personal data to the Controller is the Customer's interest in the sending of commercial communications, which would not be possible without the provision of the personal data.

The Controller agrees that it will not process the personal data in a manner which is incompatible with the above-specified purposes.

Scope of personal data

The Controller agrees to process personal data only to the extent necessary for the above-specified purposes for which the data are processed. The scope of the personal data covers:

- **first name and surname,**
- **birthdate,**
- **home address,**
- **telephone number,**
- **email address,**

(hereinafter as "Personal Data").



Personal data processing period

The Controller undertakes to process the Personal Data which it processes for the purpose of performing the contract for the period of 10 years from the day when the Personal Data are obtained from the Customer. The Controller has the duty to retain the Personal Data pursuant to generally binding legal regulations, specifically Act no. 235/2004 Coll., on Value Added Tax. After the expiry of this period the Controller has the duty to destroy the Personal Data.

The Controller undertakes to process the Personal Data which it processes for the purpose of sending commercial communications (direct marketing) for the period of 3 years from the day when the Personal Data are obtained from the Customer. After the expiry of this period the Controller has the duty to destroy the Personal Data.

In accordance with point 70 and Article 21 of GDPR the Controller explicitly informs the Customer of the fact that in relation to Personal Data that are processed for the purposes of sending commercial communications (direct marketing) the Customer has the right to object to such processing of Personal Data (including profiling to the extent that it is related to such direct marketing), whether with regard to initial or further processing, at any time and free of charge. **Where the Customer objects to the processing of Personal Data for the purposes of sending commercial communications (direct marketing), the Controller agrees that Personal Data shall no longer be processed for such purposes.**

Categories of recipients of Personal Data and transfer of Personal Data

The Controller declares that the Personal Data shall only be made accessible to those employees of the Controller who are bound by the non-disclosure obligation in relation to these data as well as the security measures the disclosure of which would jeopardize the safety of these Personal Data.

The Controller declares that the Personal Data will be made available for the purposes of order/reservation management to HOTELTIME SOLUTIONS a.s., incorporated in the Companies Register kept by the Municipal Court in Prague, Section B, File 7769 (hereinafter the "Processor"). The non-disclosure obligation in relation to Personal Data also applies to the relevant employees of the Processor.

The Controller declares that the Personal Data—email address shall for the purposes of sending commercial communications (direct marketing) be transferred to UAB "MailerLite", registered office at Paupio str. 46, Vilnius, Lithuania, company number 302942057 (hereinafter the "Processor"), because this company provides the commercial communication distribution service to the Controller. The Personal Data non-disclosure obligation also applies to the relevant employees of the Processor.

The Controller also declares that it will not transfer the Personal Data to any third countries or any international organization.

Automated decision-making

Automated decision-making under Article 22 of GDPR shall not be used during the processing of the Customer's Personal Data.

The Controller informs the Customer of the existence of profiling (a form of automated processing of the Customer's Personal Data involving the use of the Personal Data for the evaluation of certain personal aspects relating to the Customer, in particular the analysis or prediction of aspects concerning personal preference and interests). The controller uses profiling only for the purpose of the personalization of the services offer (targeted advertising). **If the Customer objects to the profiling, the Controller agrees to terminate the profiling of the Customer.**

Rights of data subject

The Controller informs the Customer on his or her rights ensuing from the GDPR, particularly:



VÁCLAV HAVEL AIRPORT PRAGUE

- **right of access to Personal Data** (the data subject has the right to obtain from the Controller confirmation as to whether or not the Personal Data concerning him or her are being processed pursuant to Article 15 of GDPR);
- **right of rectification** (the data subject has the right to obtain from the Controller without undue delay the rectification of inaccurate Personal Data concerning him or her and the right to have incomplete Personal Data completed under Article 16 of GDPR);
- **right to erasure** (the data subject has the right to obtain from the Controller the erasure of Personal Data concerning him or her without undue delay where one of the grounds specified in Article 17 of GDPR applies);
- **right to restriction of processing** (the data subject has the right to obtain from the Controller restriction of processing in the cases laid down in Article 18 of GDPR);
- **right to data portability** (the data subject has the right to receive the Personal Data concerning him or her, which he or she has provided to the Controller, in a structured, commonly used and machine-readable format and has the right to transmit those data to another controller without hindrance from the Controller in the cases specified in Article 20 of GDPR); **the Customer may only assert the right to data portability where the Personal Data are processed for the purpose of fulfilling the contract under Article 20 of GDPR.**
- **right to object** (the data subject has the right to object, on ground relating to his or her particular situation, at any time to processing of Personal Data concerning him or her which is based on point (e) or (f) of Article 6(1), including profiling based on these provisions under Article 21 of GDPR); **the Customer may only assert the right to object where the Personal Data are processed for the purpose of sending commercial communications (direct marketing), which includes profiling to the extent that it is related to such direct marketing under Article 21 of GDPR (see above);**
- **right not to be subject to any decision based solely on automated processing** (the data subject has the right not to be subject to any decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her under Article 22 of GDPR);
- **right to lodge a complaint with a supervisory authority**, which is the Office for the Protection of Personal Data, registered seat at Pplk. Sochora 727/27, Post Code 170 00, Praha 7.

Data protection officer

The Controller gives the Customer a contact to the data protection officer under Article 30(1)(a) of GDPR.

All your inquiries, suggestions or other submissions relating to the processing of your Personal Data may be addressed to the data protection officer – Ing. Luboš Řádek MBA, email address: dpo@prg.aero.

Conclusion

The Customer hereby declares that he or she was duly informed by the Controller on the processing of information in compliance with the provision of Article 13 of GDPR and that the provided Personal Data are accurate and true.